

WELLINGTON NEIGHBORHOOD ASSOCIATION

Board of Directors Agenda

September 1, 2010

18 Dragonfly Green – 1:30 – 3:00 pm

- ❖ Call Meeting to Order: 1:32 pm
- ❖ Public Comment Session: Doug Briggs: Queen of the West is a dumping ground and is still being used as such. The concrete truck cleaned out there after the pan was poured. It is revolting. It needs to be cleaned up. The board agrees it needs to be cleaned up and if we also provide area for yard waste and promote it. Then the hope would be that things would not need to be signed. Is there any suggestions as to where we could put a yard waste compost pile? We will look further at this. Dan and Andrew will clean it up and then we can take a look at it to see what else it needs.
- ❖ Approval of BOD Minutes:
- ❖ Approval of draft member meeting minutes: Approval of May minutes. July was the board walk through. M/S/P Scott/ Michael 4 - 0
- ❖ Approval of Neighborhood Administrator Hours: July 78 hours, August 84 hours
- ❖ Finance
 - Approve bills and sign checks:
 - Leslie Debaggis - \$ 1500 for July, \$1500 for August
 - Zen 4 You – 5045.00 – July, August and Sept maintenance'
 - Sam Murray – Fence repairs - \$280.00
 - Insurance - \$ 2526.00
 - Neils Lunceford - \$1020.00
 - Holly Van Der Hoeven – \$773.06
 - Jennifer McAtamney - \$585 – Storage June, July, August
 - Auto – payments
 - COPAC – 0
 - Payroll – 0
 - Xcel Energy – \$60.67, \$60.98
 - Delinquent Dues:
 - See separate document. To be reported as of 8/31/2010:
- ❖ HOA Hot Issues:
 - Parking: Jen is meeting with the Chief to discuss the parking signs and how it will all be handled. Note since we worked out our original agreement the parking department has moved from Public works to the police dept. So we are kind of at the beginning again.
 - Homeowner responsibilities and education: Next steps: Determine and define areas of responsibility for both homeowners and Association. Examples are: Fences on Greens, Gates on Greens, Trees (both subdivision, common area and personal), irrigation systems, shoveling etc... this will be addressed after we conquer parking and fences. Jen will work on this in March and April. Mosh has a new high res photo of the neighborhood which will aid in creating this.
 - DRC has completed the design guidelines and maintenance standards. And will present them. We should comment and provide feedback in preparation for presenting them at the October meeting.
 - Memorial Bench:
 - Memorial bench for Mary Gervais brother. She sent a sample of it. We could not view it via online today. Jen will send it out online. The one Mary liked was probably not sturdy enough let's get some suggestions for her. We are going to look at finding a standard sturdy bench where people can then customize a memorial plaque. We really like the town

- benches. They are very sturdy and nice looking. We are going to find out where they are made and the cost and then work from there. – No update
- Enforcement Issues:
 - 31 Letters were sent out.
 - Illegal parking – Deadline until next fall to install pad
 - Clean up/store items - deadline September 15th
 - Boats and trailer – remove
 - Garage doors – paint to match trim or body color of house
 - Paint second side of home
 - Yard Maintenance – all of those were completed
 - ❖ Budget Decisions:
 - Look at landscaping bids – Fall tree replacement \$2940.00 with planting for 16 Multi stem aspens and 5 englemen spruce. Jen will let Darryl know.
 - Talk about painting fences and bus stop – holding until fall – Jen is getting quotes
 - Parking signs – see notes above.
 - Website redesign – Let’s look at this again in the late fall – Doug can do some and can take off security right away.
 - Rodeo spiff up request – EPA and Wolff Lyon is looking at this land for improving it. Scott mentioned that we need to do some grading, take out the trash, and put seed down to make it better immediately. David believes this is a developer responsibility but does not want to do something extensive because of the future plans for the community building. Scott is proposing that the developer moves the dirt and does the clean up. Then we put down top soil and seeds. David is suggesting that his guys pull out the garbage, and weeds and that we take a look at it at our November meeting. David is going it and send an email on proposal on Monday via email.
 - Doug asked about the detention pond. A. It may change down the road and it is a serious financial commitment. This will be part of the further work.
 - ❖ Policy Decisions:
 - Trellis lights – how to proceed – Fix the one on Cedar Green. Low cost. Low maintenance is a consens. Mosh is going to talk to Joe about getting a spec.
 - Letter regarding the Baker Trailer – see below – For the next two weeks it will be fine but it will need to move after that.
 - Camper clarification – is a slide in allowed if it is on the truck? – Yes people are comfortable with this.
 - Plowing for 2010 – 2011 season – all are in agreement that we want to keep AllPhase on board. Jen will seek quotes for shoveling.
 - Landscaping – for 2011 season – This year is the best it has been. We can get some bids while it is still green and you can see the grass.
 - ❖ DRC Members – We only had one applicant this summer for Megan’s vacant position. Jen will call Mary and ask her to join the group.
 - ❖ Final Board Comments:
 - ❖ Meeting Adjournment: 2:46 pm

WELLINGTON NEIGHBORHOOD ASSOCIATION

Board of Directors Minutes

May 5, 2010

18 Dragonfly Green – 1:30 – 3:00 pm

- ❖ *Call Meeting to Order:*
- ❖ *Public Comment Session:*
- ❖ *Approval of BOD Minutes:*
- ❖ *Approval of draft member meeting minutes:*
- ❖ *Approval of Neighborhood Administrator Hours: March 90 hours, April TBD*
- ❖ *Finance*
 - *Approve bills and sign checks:*
 - *AllPhase - \$2500 (included extra snow removal)*
 - *Visor Construction – \$1425.00*
 - *Auto – payments*
 - *COPAC – 0*
 - *Payroll – 0*
 - *Xcel Energy –*
 - *Delinquent Dues:*
 - *See separate document. To be reported as of 4/30/2010:*
- ❖ *HOA Hot Issues:*
 - *Plat Update: - Fences and Parking:*
 - *How do we want to proceed? We need to determine exactly where signs will be place at each area. They need to be 6 feet off the ground. Mosh will take pictures of all the parking areas and we will site a sign for each area including the parking spots on the alleys. We will follow the ordinance with it specifics. – Pending next steps – Mosh is taking pictures this afternoon. Mosh distributed pics between meetings. Jen needs direction.*
 - *Homeowner responsibilities and education: Next steps: Determine and define areas of responsibility for both homeowners and Association. Examples are: Fences on Greens, Gates on Greens, Trees (both subdivision, common area and personal), irrigation systems, shoveling etc... this will be addressed after we conquer parking and fences. Jen will work on this in March and April. Mosh has a new high res photo of the neighborhood which will aid in creating this. We will also do the same with the design guidelines and maintenance standards. We will publish these to the neighborhood this spring and after using them for the summer we will approve them and formally adopt at the fall meeting. I have been working on updating the website and not taken this on yet.*
 - *Memorial Bench:*
 - *Memorial bench for Mary Gervais brother. She sent a sample of it. We could not view it via online today. Jen will send it out online. The one Mary liked was probably not sturdy enough let's get some suggestions for her. We are going to look at finding a standard sturdy bench where people can then customize a memorial plaque. We really like the town benches. They are very sturdy and nice looking. We are going to find out where they are made and the cost and then work from there.*
 - *Enforcement Issues:*
- ❖ *Budget Decisions:*
 - *Look at landscaping bids – selected Zen 4 You on the condition that they perform this summer*
 - *Talk about painting fences and bus stop – holding until fall*
 - *Parking signs – see notes above.*
 - *Pet pick up stations in open space – Mark Johnston will be volunteering for these for 1 year.*
 - *Website redesign – Let's look at this again.*
- ❖ *Policy Decisions:*
 - *DRC Members – I have received one letter of interest. I have had another neighbor express interest but no letter.*
- ❖ *Final Board Comments: None*
- ❖ *Meeting Adjournment: 2:47*

